



**WILLIAM STUKELEY CE PRIMARY SCHOOL**  
**FULL GOVERNING BODY MEETING FINAL MINUTES**  
**THURSDAY 22<sup>ND</sup> SEPTEMBER 2016 AT 5.30PM**

**PART 1**

Present: Mr I Braid (Vice Chair), Mr G Munn, Mr S Cuthbertson, Mrs M Dack, Mr R Simpson, Mrs J Francis, Mrs S Pogson, Miss T Handson  
 Mr T Emery  
 Also present: Mrs S Rix (Clerk to Governors)  
 Apologies received: Mr R Nicholas

**World Culture Faculty Group Presentation by Miss R Townsend, Mrs H Ward**

*Meeting started at 5:35pm*  
*Prayer given by Mrs J Francis*

Agenda item	Issues	Agreed Action	Responsible
World Culture Faculty Group Presentation  <i>Meeting started at 6.05pm</i>		Miss Townsend talked about the Section 48 report, religious education in schools and the agreed syllabus. Mr Emery thanked Miss Townsend for the time and commitment she puts into RE in school and to the faculty.	
1. Election of Chair		Although Mr Nicholas was absent from the meeting, he had already stated he would be happy to stand as Chair for 2016/17. Q. Does Mr Nicholas have the time and commitment to give to the school? A. It was stated that although Mr Nicholas is not at the meeting, he has up to date knowledge of what is happening in school and is still very committed. Thought needs to be given to long term succession planning for the role of Chair. Governors agreed to re-elect Mr Nicholas as Chair for 2016/17	
2. Election of Vice Chair		Governors agreed to re-elect Mr Braid as Vice Chair for 2016/17	
3. Apologies		Apologies were received from Mr Nicholas. Rev'd R Seal was absent from the meeting.	
4. Declaration of Interest		Governors present completed their annual declarations of interest. There were no declarations of interest on any item on the agenda.	



		the drains to see the extent of the problem. Now there is a different buyback scheme it will need to be looked into as to who will have to fund the repairs should they be needed.	
11. Attendance		It is too early in the school year to give attendance data.	
12. Health and Safety		Governors discussed the importance of the working at height policy due to recent reports out in relation to standing on desks.	
13. Review of Governors Committees and Responsibilities		Governors discussed their committees and responsibilities. Mr Simpson is to become the EYFS Governor and Mrs Dack is to join the pay committee.	Clerk to update governor committees and responsibilities
14. Steering Group Update	<i>Leadership Management</i>  <i>Quality of Provision</i>  <i>Achievements and Standards</i>	Mr Braid has completed his reports.  Mrs Dack and Mr Simpson are still waiting upon answers to complete their reports.  Reports are complete from when group members last met up.  Q. When will we hear about the new school development plan? A. In the next few weeks.	
15. Policies	Complaints about Schools  Asthma Policy  Safeguarding Policy	Policy reviewed and all governors accepted.  Policy reviewed and all governors accepted.  The policy reviewed and accepted in July was a draft, this is the up to date policy from County. Policy reviewed and all governors accepted.	
		Mrs Dack mentioned to Mr Emery about the number of cars parking in Mossop and Bowser car park each day	Clerk to inform Mrs Harlock

The meeting closed at 7.45pm

Signed: \_\_\_\_\_ Chair of Governors

Date: \_\_\_\_\_