MILIAM STURELEY CE PRIMARY SCHOOL

WILLIAM STUKELEY CE PRIMARY SCHOOL

FULL GOVERNING BODY MEETING FINAL MINUTES THURSDAY 22ND SEPTEMBER 2016 AT 5.30PM

PART 1

Present: Mr I Braid (Vice Chair), Mr G Munn, Mr S Cuthbertson, Mrs M Dack, Mr R Simpson, Mrs J Francis, Mrs S Pogson, Miss T Handson

Mr T Emery

Also present: Mrs S Rix (Clerk to Governors)

Apologies received: Mr R Nicholas

World Culture Faculty Group Presentation by Miss R Townsend, Mrs H Ward

Meeting started at 5:35pm Prayer given by Mrs J Francis

Agenda item	Issues	Agreed Action	Responsible
World Culture Faculty Group Presentation		Miss Townsend talked about the Section 48 report, religious education in schools and the agreed syllabus. Mr Emery thanked Miss Townsend for the time and	
Meeting started at 6.05pm		commitment she puts into RE in school and to the faculty.	
1. Election of Chair		Although Mr Nicholas was absent from the meeting, he had already stated he would be happy to stand as Chair for 2016/17. Q. Does Mr Nicholas have the time and commitment to give to the school? A. It was stated that although Mr Nicholas is not at the meeting, he has up to date knowledge of what is happening in school and is still very committed. Thought needs to be given to long term succession planning for the role of Chair. Governors agreed to re-elect Mr Nicholas as Chair for 2016/17	
2. Election of Vice Chair		Governors agreed to re-elect Mr Braid as Vice Chair for 2016/17	
3. Apologies		Apologies were received from Mr Nicholas. Rev'd R Seal was absent from the meeting.	
Declaration of Interest		Governors present completed their annual declarations of interest. There were no declarations of interest on any item on the agenda.	

5.	Minutes of the meeting held on 19 th July 2016		Minutes approved by governors and signed as a true record by Mr Braid.	
6.	Matters arising from these minutes		The asthma policy has been amended. Mr Hughes is going to forward assessments and lesson observations to the school. The toilet refurbishments are now complete.	
7.	Head Teacher's Start		Mr Emery gave governors an update regarding staffing,	
	of Term Update		attendance and data.	
	·	School Development Plan	The school development plan will be completed within the next few weeks.	
		Data	Mr Emery talked governors through the data sheet. Governors	
			were also shown data comparisons for the school against	
			national data and for Lincolnshire.	
			KS1 2016 data was low in reading and writing, there was a	
			slight improvement in maths.	
			KS2 2016 data was good compared against the national data	
			and for Lincolnshire.	
			There is an issue throughout school for writing which is already	
			being looked at.	
			Q. Was the writing teacher assessment data? A. Yes, it is secure data and had been moderated.	
			KS2 reading, writing and maths was above the national and	
			Lincolnshire data but was still below the floor target of 65%.	
			Governors looked at progress data.	
			Q. Given that data is relatively ok, can we have a presentation	
			on writing and how it is going to improve?	
			A. Discussions on writing have been had today. The creative	
			and expressive faculty will do a presentation at the next FGB	
			meeting.	
		Admissions Policy	Mr Braid and Mr Emery have attended a meeting regarding	
			omitting the faith criteria out of the admissions criteria. The	
			Diocese is promoting this and is stating that Church of England schools are for everyone and open their doors to all.	
			Governors discussed the issue and agreed to keep the faith	
			criteria in the admissions policy but to reposition it.	
			Governors all received a School Admissions Code.	
8.	Staff Update		This was covered within the Head Teacher update.	
	Finance		Governors agreed the finance plan.	
			Governors agreed the figures and that the document will be	
			presented and looked at, at the next finance meeting.	
10.	Buildings Update		There are problems with the drains where there are tree roots	
			in them. We are currently waiting for a camera to be put down	

		the drains to see the extent of the problem. Now there is a different buyback scheme it will need to be looked into as to who will have to fund the repairs should they be needed.	
11. Attendance		It is too early in the school year to give attendance data.	
12. Health and Safety		Governors discussed the importance of the working at height policy due to recent reports out in relation to standing on desks.	
13. Review of Governors Committees and Responsibilities		Governors discussed their committees and responsibilities. Mr Simpson is to become the EYFS Governor and Mrs Dack is to join the pay committee.	Clerk to update governo committees and responsibilities
14. Steering Group Update	Leadership and Management	Mr Braid has completed his reports.	
	Quality of Provision	Mrs Dack and Mr Simpson are still waiting upon answers to complete their reports.	
	Achievements and Standards	Reports are complete from when group members last met up.	
		Q. When will we hear about the new school development plan? A. In the next few weeks.	
15. Policies	Complaints about Schools	Policy reviewed and all governors accepted.	
	Asthma Policy	Policy reviewed and all governors accepted.	
	Safeguarding Policy	The policy reviewed and accepted in July was a draft, this is the up to date policy from County. Policy reviewed and all governors accepted.	
		Mrs Dack mentioned to Mr Emery about the number of cars parking in Mossop and Bowser car park each day	Clerk to inform Mrs Harlock

Signed: _____ Chair of Governors Date: _____