



William Stukeley Church of England Primary School

Spalding Road, Holbeach, Lincs, PE12 7HG

Tel: 01406 422102

Email: enquiries@williamstukeley.lincs.sch.uk

Head Teacher: Mr T W Emery

Friday 6th June 2020

Dear Parents/Carers

IMPORTANT: ADMISSION to SCHOOL DURING LOCKDOWN

Before I get into the main points of this letter, can I thank the parents/carers of our Reception children returning this week; the way the children have been walking into school and the ease and understanding of handwashing etc. gives evidence of the work you have done in preparing the children for their return. Well done!

When we consider the requests made for places in school, it's becoming clear that we are approaching capacity.

To maintain a good level of organisation and safety, we now have to create a system or process of accepting children back into school.

KEY WORKER CHILDREN

We will now be sending out our survey for 'Key worker' places every Monday (rather than the current fortnightly survey).

The survey will close on Wednesday and the numbers reviewed on Thursday.

So:

Monday – survey open
Wednesday – survey closed
Thursday – survey reviewed

This will then give us the numbers of children for the following week.

Please note, you may be asked for employer evidence to confirm 'key worker' status and if you miss the cut-off date, you'll have to wait until the next review. We are hoping to accommodate all *Key worker* children, but this may not always be the case.

RECEPTION, YEAR 1 and YEAR 6 CHILDREN

This information is only for parents/carers who **HAVE NOT** already made a request for a school place.

We already have the numbers of children attending and the number of eligible children we are expecting in the next couple of weeks.

If you decide to send your child/ren to school, you'll need to make a request by emailing or telephoning the main office.

Any new requests will be reviewed on Thursdays, for placement the following week. Parents will be informed of a start date, but please note, making a request does not guarantee a place.

It is unfortunate that we have to make these changes, but they are necessary to ensure that, as our numbers increase, we have an organised strategy that helps to safeguard all children and adults.

None of us know when, but at some point, we *will* end up where we need to be, with who we're meant to be with, doing what we should be doing!

Stay safe

Mr T W Emery
Head Teacher