



WILLIAM STUKELEY CHURCH OF ENGLAND VA PRIMARY SCHOOL

**SCHOOL DEVELOPMENT COMMITTEE MEETING DRAFT MINUTES
WEDNESDAY 11th OCTOBER 2017 AT 5:30PM**

PART 1

Present: Mr I Braid (Chair), Mr T Emery, Miss T Handson, Mr R Nicholas, Mr S Cuthbertson, Revd. K Plant, Mr. Richard West, Mrs. Katherine Thorpe
Also present: Mrs. J Francis (Clerk to Governors)

Presentation by Technology and Exploration Faculty Group – Miss Toni Handson and Mr. Stewart Cuthbertson

Meeting started at 5:30pm

Prayer – Revd. K Plant

Agenda item	Issues	Agreed Action	Responsible
Technology and Exploration Faculty Presentation <i>Meeting started at 5.57pm</i>		Miss Handson and Mr. Cuthbertson gave governors a presentation of their faculty covering the areas of Stukeley University, Mathematics, Science, IT and Design / Technology. Stukeley University. Q. How long do outside organisations or individuals commit to the university? A. Usually one term on Fridays. Q. Do individuals that come into run sessions undergo any checks e.g. DBS? A. No because there is always a member of staff present. However they must be able to show that they have a structured plan for their sessions. Mr. Emery has been approached re: 6 week photography module and is currently waiting for more information e.g. costs. Maths. Q. What is Shanghai Maths? A. A pictorial method that uses bars. Miss Handson is going to investigate and see whether it is worth pursuing. Q. If we changed our method of teaching maths, would parents be notified? A. Yes, the school always works towards engaging parents in new initiatives. Q. Did the external maths lesson have a specific focus?	

		<p>A. Yes there were two focuses including the higher ability children who identified and used 2D shapes.</p> <p>Q. Do you have concerns about multiplication?</p> <p>A. Very concerned. There are still children in year 6 who do not know their times tables. Mr Cuthbertson said that metronome i.e. chanting in the form of rap was one method that had been adopted.</p> <p>Q. Are children aware of their groupings e.g. higher achievers etc?</p> <p>A. Yes – but we refer to the group. So for example, Mr. Tugwell is working with a group of students who need more support.</p> <p>Q. Is maths intervention across the board or just for those who need it?</p> <p>A. At the beginning of the academic year it is targeted at those who most need it. Towards the end of the year, it is made available for everyone.</p> <p>Miss Handson also confirmed that she is looking at a new initiative that has been adopted in Long Sutton i.e. Maths with parents.</p> <p>Science.</p> <p>Miss Handson confirmed that Science Week runs from 9th – 18th March 2018.</p> <p>Q. Would the BBC’s Terrific Science Initiative fit with the Stukeley University?</p> <p>A. No because we would like to involve all children in the school.</p> <p>Q. Would it run just for one year?</p> <p>A. Not sure if it is ongoing but it certainly ran last year. You can still use the sessions but you cannot submit data.</p> <p>Q. What time factor is involved?</p> <p>A. Teaching staff would need to consider the time factor. The first module which looks at how the body responds to exercise would be very helpful in promoting the school policies around a healthy lifestyle.</p> <p>Information Technology</p> <p>The E-safety course was poorly attended (12 parents)</p> <p>Q. Do problems with the server affect teaching and learning?</p> <p>A Yes it impacts on the day to day running of all those involved in teaching and learning.</p> <p>Q. Would it be worthwhile considering an upgrade if we could work with other schools in the area e.g. UAH?</p> <p>A. That very much depends on who other schools work with in terms of IT support.</p> <p>Design and Technology</p> <p>Miss Handson confirmed that there would be a greater focus on this area during 2017/18.</p>	
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	<i>Forest Schools</i>	A. The same applies equally to teaching and other issues. It will form part of the feedback process from the partner.	
	<i>Music Event</i>	To support a topic on the Stone Age, some of Swans spent a day outside as a tribe. They built a shelter, learned how to light fires, made spears and cooked sausages.	
	<i>Training on data</i>	The cluster music event will take place at Southview, Crowland in May 2018.	Clerk to Governors to notify all governors of the event.
	<i>Data Protection</i>	Giles Osborne will provide training on data on 23 rd November 2017 between 16.00 and 18.00 hours for SLT governors and other staff at Southview, Crowland.	
	<i>Ofsted Preparation</i>	Mr. Emery has attended a briefing on the new legislation. Vicky Robinson is currently working on this and will advise the cluster.	
	<i>School Development Plan</i>	The SLT spent an afternoon away from the school looking at the preparation for Ofsted. Q. Did governors consider any Ofsted planning at the Governor planning session recently? How can we be expected to know everything? A. Ofsted do not see all the governors. However it is important to know what is in the SEF. Pat Eccles has also produced some useful handouts.	Consideration to be given to an evening training session with Pat Eccles if affordable.
	<i>Phonic Workshop</i>	Copies were handed out to governors attending the meeting.	Mr. Emery to forward an electronic copy to the clerk in order that it can be circulated to all governors.
	<i>Phonic Workshop</i>	The Ducks phonics workshop which ran over 2 days was attended by 13 parents.	
	<i>Development Day</i>	A Continuing Professional Development day for all staff will take place in March at a cost of £695.	
	<i>Ballet</i>	This initiative has been very successful with many girls participating.	
	<i>Domestic Abuse Training</i>	This has taken place for staff and Mr. Braid.	
	<i>Prevent Training</i>	This will be undertaken by the counter terrorism unit.	Mr West to arrange.

	<i>Governors Interaction with parents</i>	Mr. Nicholas said that governors should be encouraged to attend one of the parent's evenings which take place on 14 th November at 4 p.m. or 15 th November at 6.00 p.m. Mr. Nicholas said he still had not received a pen picture from all governors. Mr Emery said that parents would be invited to join governors following the Christmas Service for tea/ coffee and mince pies.	Clerk to email all governors. Governors to send a brief pen picture to Mr. Nicholas if they haven't already done so.
8. Steering Groups		There was little to report at this stage in the academic year. Some groups still need to meet.	
9. Policies	<i>Marking and Feedback Policy</i>	The policy was reviewed and accepted by all governors. However Mr Emery said that following recent training, he needed to have a conversation with staff that may result in future changes.	
10.	<i>Any other business</i>	Term dates for 2018/19 were circulated for information. Mr Cuthbertson asked that governors be emailed again re: Tree Tops with a request for a no / yes reply Mr. Nicholas reminded governors of their responsibilities to forward reports timeously. He said that there were still steering group reports outstanding from the last academic year together with reports from the governor's day.	Clerk to undertake. Clerk to remind all governors.

The meeting closed at 7.40pm

Signed: _____ Chair of Committee

Date: _____

