

WILLIAM STUKELEY CHURCH OF ENGLAND VA PRIMARY SCHOOL

FINANCE, STAFFING AND BUILDINGS COMMITTEE MEETING MINUTES – PART 1

WEDNESDAY 15th May 2019 at 5.00PM

Present: Mrs M Dack (Chair), Mr T Emery (Head Teacher), Mrs D Harlock, Rev R Seal, Mrs H McGinn, Mr R Nicholas
 Also present: Mrs C Williams (taking minutes)
 Prayer given by Rev R Seal

Meeting started at 17.12

Agenda Item	Issues	Agreed Action	Responsible
1. Apologies		None	
2. Declarations of Interest		None	
3. Minutes of the meeting held on 6 th March 2019		The minutes were proposed by Richard Nicholas, seconded by Mrs Helen McGinn and agreed as a true record.	
4. Matters Arising	Item 4a Appeals Item 4b Item 5 Staff sickness Item 12 Hilltop	There are at present 12 over applications for places involving appeals for September. The cost will have to be borne by the school. There was some discussion about why we are over subscribed and also that there is some capacity in KS1 No date yet Both members of staff are back at work. Insurance money has been received	

			relating to Hilltop claim	
5. Staff Update	Easter School			
6. Credit Card Statements				
7. Pupil Accident Slips				
8. Year End reports				
9. Proposed Budget 2019/20			The meeting thanked Mrs Harlock for all her work. Proposal to recommend the Budget Accounts Proposed by R Nicholas, seconded by Helen McGinn and the meeting accepted the accounts	
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10. Buildings update				

The Meeting Closed at 18.10

Signed: W. MacCullChair of Committee Date: 11.7.19